HUMAN RESOURCE DEPARTMENT

PN Holding, PN MML, SV Holding, SV MML

Request for Overtime Work	-	
Employee's Name : Department : Immediate Supervisor :	Carlo Jay C Barca MIS Rene Samuel Tangcuangco	
DATE	TIME	No. OF HOURS
October 14 2021	6:00 - 9:00 PM	3
October 16 2021	3:20 - 6:34 PM	3

REASONS

Assist Marketings on the 7th floor for their meeting via zoom with the doctors.

66 Rene San iie angco

Approved by

Endorsed by

Employee's Signature

Employee's Code